**Current Focus**

**Good Organisation**

Good organisational skills are important in our lives. These skills assist us greatly with setting goals and time management when we plan in/for our learning at school and other aspects of our daily life.

Being organised assists us with our daily routines at home and at school. Good organisation allows us to manage our time more effectively. We can plan to get things done and work other things around our commitments. Good organisation helps us and others around us to plan and get things completed. Schoolwork, sports practice, music commitments, jobs around home, etc can be better managed through the use of schedules/timetables, marking things on the calendar or in a diary. This way we can ensure that things get done!

Some good organisational skills may include:

- Getting things completed on time
- Planning for particular events
- Allowing enough time to complete things
- Setting goals for yourself (short term/long term)
- Knowing where to find things and keeping things in an orderly manner (school locker, bag, room, personal belongings)
- Prioritising things that need to be done at home/school/recreation activities
- Keeping to a time schedule and being prepared for upcoming events or work commitments

Good organisation assists all of us with our daily routines: we plan for things, manage routines, keep commitments, complete things on a daily basis and achieve balance in our life.

David Garner

**Creating Characters with Leigh Hobs**

We have been invited to attend a workshop with Author illustrator Leigh Hobbs at Daylesford Town hall as part of Education Week.

In order to participate in this excursion we will need 2 drivers with current licence, registration and comprehensive insurance to transport 7 children.

We shall be departing Drummond PS at 1.00pm and returning at 3.00pm.

Please let Dianne know if you are available to drive by Tuesday 13th May.

**Prep Enrolments 2015**

If you are aware of any community members who are considering enrolling their children at Drummond PS for 2015 please see Dianne as we would like to run an open
morning for prospective parents later this term and want to consult with them about the most convenient time.

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**BBQ News**

Despite the very cold conditions the Drummond community came out in force for our social BBQ last Thursday. The children were very excited throughout the day and set up a wonderful stall selling our harvested sunflower seeds, while other children set up activities such as paper plane throwing. Many thanks to Jodie for preparing salads and to all the parents who helped set up and clean up. It was a lovely evening.

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**Melbourne German Excursion**

Excitement is mounting for our excursion to Melbourne tomorrow. Please remember to check the weather forecast. If children bring coats, they will need to be able to fit them in their backpacks as the day warms up. Please make sure the bag is big enough to fit their lunch, drink bottle and clothing items.

**Children need to arrive at the Kyneton Station by 8.10am for an 8.25am departure.**

**Parents need to be at the Kyneton Station at 3.15pm for our return.**

Looking forward to seeing you all in the morning.

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**Naplan**

Next week our grade 3s will be participating in Naplan testing on Tuesday, Wednesday and Thursday.

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**PARENT/CARER VOLUNTEERS TERM 2 2014**

<table>
<thead>
<tr>
<th>Week 4</th>
<th>Name</th>
</tr>
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<tbody>
<tr>
<td>Kitchen Garden Maintenance</td>
<td>Bee – See Dianne for Suggestions</td>
</tr>
<tr>
<td>General Garden Maintenance</td>
<td>Caroline – See Dianne for Suggestions</td>
</tr>
<tr>
<td>Classroom Cooking</td>
<td>Jodie 7th May</td>
</tr>
<tr>
<td>Classroom Helper</td>
<td>Tuesday 2.15 – Tamara Friday 9.00am – Ali</td>
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</tbody>
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be respectful - be a responsible learner - be honest and trustworthy
be caring and compassionate - be a good citizen